

MINUTES

Meeting: Trowbridge Area Board

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge,
BA14 8JN

Date: 5 March 2020

Start Time: 7.00 pm

Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

Kieran Elliott, Tel: 01225 718504 or (e-mail) kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Bryant, Cllr Ernie Clark, Cllr Peter Fuller, Cllr David Halik, Cllr Edward Kirk (Chairman), Cllr Stewart Palmen, Cllr Horace Prickett (Vice-Chairman) and Cllr Jo Trigg

Total in attendance: 27

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
|------------------------|---|
| 12 | <p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Steve Oldrieve, Inspector Andy Fee, Phil Peale from the Dorset and Wiltshire Fire and Rescue Service, Liam Cripps, Community Engagement Manager, and Mr Colin Kay regarding the Trowbridge Wellbeing Centre Development Group.</p> |
| 13 | <p><u>Minutes</u></p> <p>The minutes of the meeting held on 9 January 2020 were presented for consideration, and it was,</p> <p><u>Resolved:</u></p> <p>To approve and sign the minutes as a true and correct record.</p> |

| | |
|----|---|
| 14 | <p><u>Declarations of Interest</u></p> <p>Councillors Peter Fuller, David Halik, Stewart Palmen, Andrew Bryant and Edward Kirk declared a non-pecuniary interest in relation to grant application 3478 - Longfield Muga Enhancement - by virtue of being members of Trowbridge Town Council. Councillors Fuller, Palmen, Bryant and Kirk confirmed they would consider and vote on the item. Councillor Halik confirmed he would abstain from the vote on the item.</p> <p>During the meeting Councillor Ernie Clark declared a non-pecuniary interest in relation to grant application 3579 – Community Area Speed Indicator Device – by virtue of membership of Hilperton Parish Council. He confirmed he would consider and vote on the item.</p> |
| 15 | <p><u>Chairman's Announcements</u></p> <p>The announcement on the ongoing Community Governance Review was received. It was noted a public meeting would be held on 6 May 2020 at County Hall, Trowbridge, at 1900, on the draft recommendations of the Electoral Review Committee.</p> <p>All present were reminded that at 1800 on 12 March 2020 a community event of the area board would be hosted by The John of Gaunt School in Wingfield Road, Trowbridge. Students and parents would be in attendance to ask questions of elected members, and partners would also attend to speak. The Chairman encouraged members and public present to attend the event if they could.</p> |
| 16 | <p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> <li data-bbox="363 1391 863 1462">i. Wiltshire Police The written update was noted. <li data-bbox="363 1503 1481 1753">ii. Dorset and Wiltshire Fire and Rescue Service The written update was noted. A verbal update was received noting the campaign for on-call recruitment of volunteers, and to direct anyone who was interested to the fire service. It was also stated in relation to a recent fire that specialist alarms were available for those who were hard of hearing. There was also discussion of the flood gates and warning light at Staverton, smoke alarm calls in social housing and blocked drains. <li data-bbox="363 1794 1465 1939">iii. Town and Parish Councils The Board received a statement from the new President of the Chamber of Commerce, Tracy Parker, and her plans to lead on business cooperation and engagement in local issues. <p>An update in relation to Hilperton Parish Council noted the lack of</p> |

| | |
|----|---|
| | <p>increase in parish precept, and discussions with Barrett on development within the Hilperton Gap. It was noted that the approved Wiltshire Housing Sites Allocation Plan had increased the level of housing allocated south of Elizabeth Way.</p> <p>An update in relation to North Bradley drew attention to the referendum on 19 March 2020 of their Neighbourhood Plan and continued concern relating to the Community Governance Review. The parish also supported the grant on the agenda for a speed indicator device by Trowbridge Town Council, as this would be utilised by the parishes around Trowbridge on a pro rata basis.</p> <p>An update in relation to Trowbridge Town Council detailed changes in the council's green energy supplies, parking on days the Weavers Market was running and the setting up of a speedwatch group for Cock Hill.</p> <p>iv. Trowbridge Wellbeing Centre Development Group The written update was noted, and that the Chair had further met with the Economic Development team ahead of the meeting.</p> |
| 17 | <p><u>Economic Development Update (Including East Wing)</u></p> <p>A presentation was received as attached to these minutes by Rory Bowen, Interim Head of Economic Development, Wiltshire Council. An update was also provided on a review of leisure provision, with officers evaluating the most appropriate solution to enable the swimming pool at Clarendon to reopen in the late summer and looking at longer term leisure options suitable for the town including town centre sites such as East Wing.</p> <p>In relation to the Future High Streets Fund bid details were provided on development of the business case by the consultants, Inner Circle, and assessment of the existing Masterplan for the town centre. There would be public engagement in May with submission of a full business case by the end of June 2020 with announcement by government of funding expected in the Autumn 2020.</p> <p>Details were sought by those present including why the business case was seeking between £10-15m not the maximum £25m, and it was explained only the most exceptional of cases would be expected to be able to apply for such an amount, and the draft business plan was looking to be optimistic and achievable. Details were also sought on the funds set aside for consultants, and it was explained £0.150m had been provided by the government for that purpose, with approximately £0.090m spent on Inner Circle and some other aspects of work. Members were provided assurance that the local member for Trowbridge Central would be kept informed of progress in addition to updates to the area board.</p> <p>The Area Board thanked Mr Bowen for his presentation.</p> |

Funding

Longfield Muga Enhancement

A presentation was received in relation to the Longfield Muga Enhancement application from officers of Trowbridge Town Council, the applicants, as attached to the minutes. The Chairman also reminded Members of previous consideration of the item at previous meetings, and to consider any advice they had received regarding the item. It was stated that the criteria for grants set out that 'up to £5000 of capital funding (more in exceptional cases)' was available for local community projects. It was stated that there was no further guidance as to what constituted an exceptional case, and therefore it was for Members to determine if they supported the application and deemed it exceptional or not so as to award the £20,000.00 requested.

During debate, a motion was moved to approve the award of £20,000 to Trowbridge Sports Forum (Trowbridge Town Council) for the Longfield Muga Enhancement by Councillor Peter Fuller, seconded by Councillor Andrew Bryant. It was argued that the Longfield area was one of significant deprivation, with a funding gap at the local school, that other Mugas in the town had been able to receive funds for much needed enhancement through Sports England, and that the local community would continue to suffer problems, and therefore to award the grant amount requested was appropriate in the circumstances.

Comments opposed to the application included supporting the intention behind it but questioning why the Town Council could not provide the funds from its own precept rather than the area board and its high value award to a parish council. The dual hatted nature of several members was noted.

An amendment was moved by Councillor Ernie Clark, seconded by Councillor Edward Kirk, to award a maximum of £5000.00 as a one-off contribution to the wider project.

After debate, and upon request of the requisite number of Members, there was a recorded vote as follows:

| | | |
|------------------------------|----------------------------------|------------------------|
| <u>For the amendment (1)</u> | <u>Against the amendment (4)</u> | <u>Abstentions (3)</u> |
| Cllr Ernie Clark | Cllr Andrew Bryant | Cllr David Halik |
| | Cllr Peter Fuller | Cllr Edward Kirk |
| | Cllr Stewart Palmen | Cllr Horace Prickett |
| | Cllr Jo Trigg | |

The amendment was therefore lost and debate resumed on the original motion.

At the conclusion of debate, and upon request of the requisite number of Members, there was a recorded vote as follows:

| | | |
|---------------------------|-------------------------------|------------------------|
| <u>For the motion (4)</u> | <u>Against the motion (1)</u> | <u>Abstentions (3)</u> |
| Cllr Andrew Bryant | Cllr Ernie Clark | Cllr David Halik |

Cllr Peter Fuller
Cllr Stewart Palmen
Cllr Jo Trigg

Cllr Edward Kirk
Cllr Horace Prickett

It was therefore,

Resolved:

That the Area Board award the sum of £20,000.00 to Trowbridge Sports Forum (Trowbridge Town Council)

Reason:

The application met the Community Area Grant Criteria.

It was also noted that should all grants at the meeting be awarded there was a shortfall of £1896.04 from the 2019/20 budget allocation to the area board, and the Longfield Muga Grant should therefore receive the final £1896.04 in the next financial year.

Trowbridge Town Council

The sum of £4883.97 was requested for a Community Area Speed Indicator Device. It was stated in debate that other parishes supported the application from the town council. Local residents from Cock Hill also spoke regarding the application. On the motion of Cllr Stewart Palmen, seconded by Cllr Andrew Bryant, it was,

Resolved:

The Area Board awarded the sum of £4883.97. to Trowbridge Town Council.

Reason:

The application met the Community Area Grant Criteria.

Town Hall Arts

The sum of £972.00 was requested for an electrical services upgrade at the town hall. Details were sought in debate on previous upgrades provided for by grants. On the motion of Cllr David Halik, seconded by Cllr Stewart Palmen, it was,

Resolved:

The Area Board awarded the sum of £972.00 to Town Hall Arts

Reason:

The application met the Community Area Grant Criteria.

The Breathe Project CIC

The sum of £2400.00 was requested for the Owlets and Owls Intergenerational Group. Details were sought on how the group would recruit volunteers, and the funding gap which would filling if a lottery grant was not awarded. On the motion of Cllr Stewart Palmen, seconded by Cllr Jo Trigg, it was,

| | |
|----|--|
| | <p><u>Resolved:</u> The Area Board awarded the sum of £2400.00 to The Breathe Project CIC.</p> <p><u>Reason:</u> The application met the Community Area Grant Criteria.</p> |
| 19 | <p><u>Community Area Transport Group</u></p> <p>The notes from the latest Community Area Transport Group meeting were noted, and on the motion of Councillor Stewart Palmen, seconded by Councillor David Halik, it was,</p> <p><u>Resolved:</u></p> <p>To award the following amounts:</p> <p>16-19-13 Newtown Pedestrian Crossing and Wesley Road Junction – 20mph assessment - £1666.67 subject to contribution of £833.33 from Trowbridge Town Council.</p> <p>Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley - £5000.00</p> |
| 20 | <p><u>Urgent items</u></p> <p>With permission of the Chairman public statements were received regarding ongoing street lighting problems around Cock Hill, and the need for long term enforcement of residents’ parking schemes at Yerbury Street, which it was stated had repeatedly been ignored and not subject to proper enforcement action.</p> <p>It was stated a response had been received from the relevant Cabinet Members, but local members would look further into these matters and if appropriate consider the matters further at CATG. It was also advised in relation to Yerbury Street for there to be photographic evidence taken of signage put up to communicate in future.</p> |

Welcome and Introductions

Councillor Edward Kirk, Chairman



Agenda

- 1) Apologies
- 2) Minutes
- 3) Declarations of Interest
- 4) Chairman's Announcements
 - a) Community Governance Review
- 5) Partner Updates
 - a) Wiltshire Police
 - b) Dorset and Wiltshire Fire and Rescue Service
 - c) Town and Parish Councils
 - d) Local Youth Network
 - e) Trowbridge Wellbeing Centre Development Group

Trowbridge Area Board – update

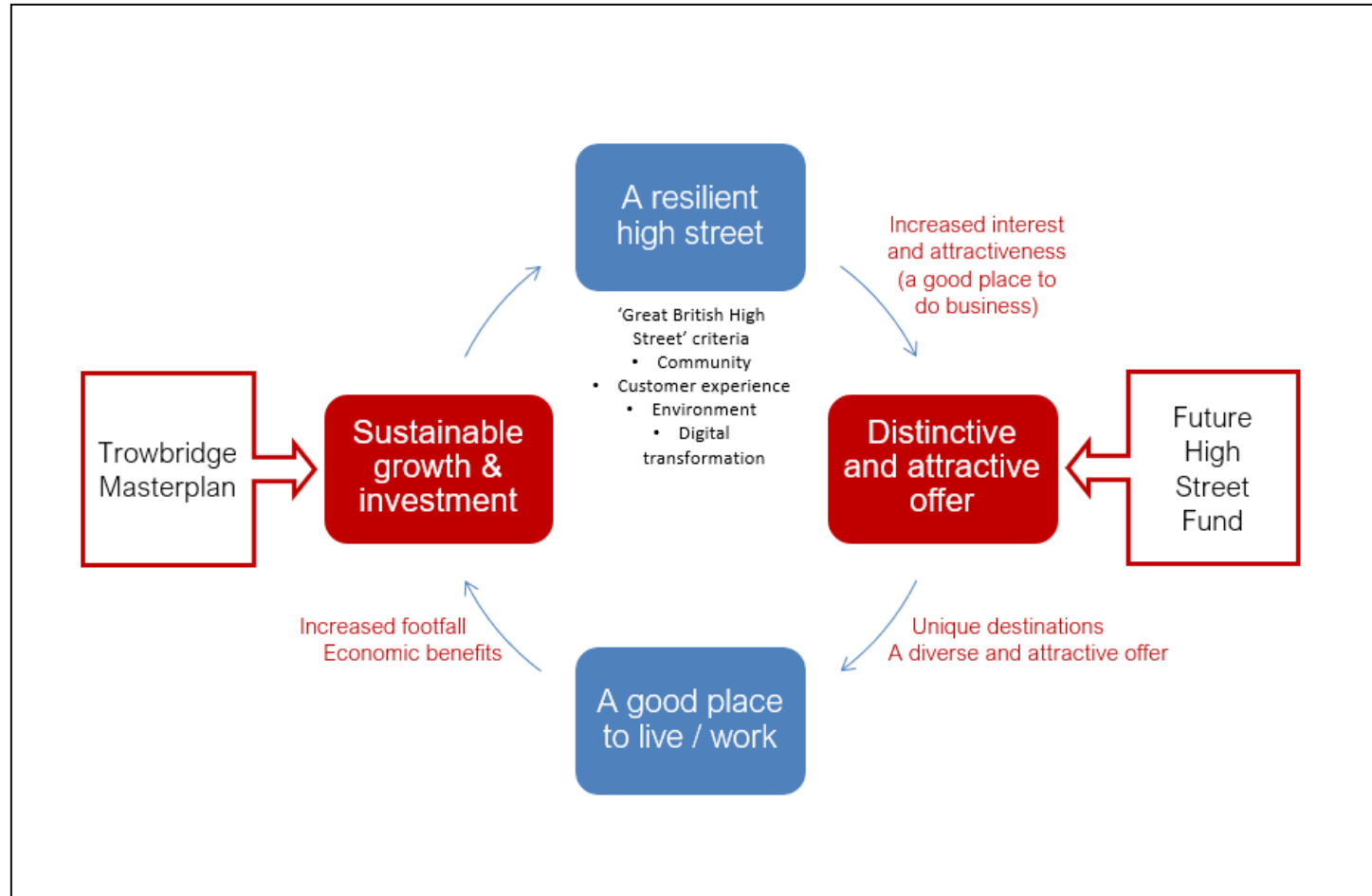
Masterplan and Future High Streets Fund



Ministry of Housing,
Communities &
Local Government

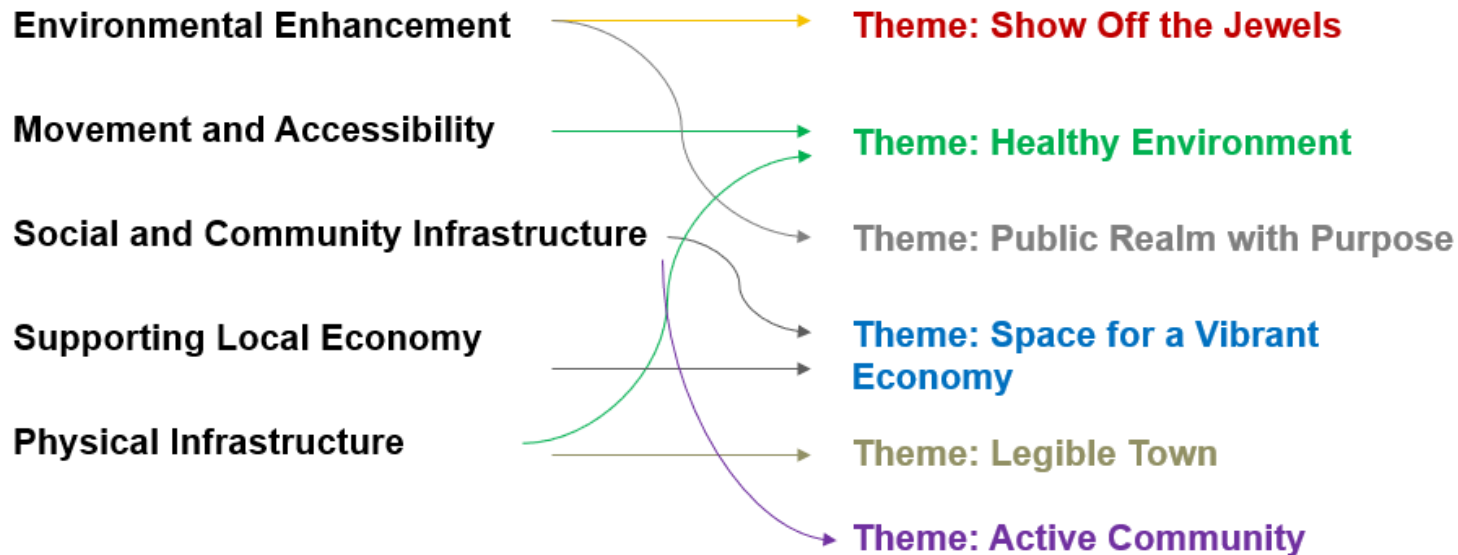


Business case development – January - June

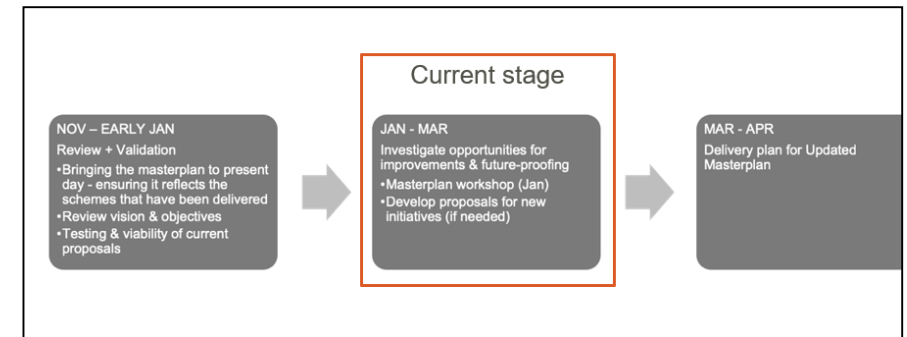


Masterplan themes and delivery

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Focus on how the projects and improvements identified in the masterplan could and should be delivered, including where it is appropriate for the Council to intervene to accelerate delivery, and where the market is likely to bring projects forward.



Future High Streets Fund - Trowbridge

Investment themes:

- Investment in physical infrastructure
- Acquisition and assembly of land including to support new housing, workspaces and public realm
- Improvements to transport access, traffic flow and circulation in the area
- Supporting change of use including (where appropriate) housing delivery and densification
- Supporting adaptation of the high street in response to changing technology

Gateway Criteria:

- Demonstrates market failure
- Delivers investment
- Meet the spending timetable
- Demonstrates co-funding for the scheme

Full bid:

- Value for Money **50%**
- Strategic fit of the proposal **20%**
- Deliverability **30%**

Healthy environment / Public realm with purpose



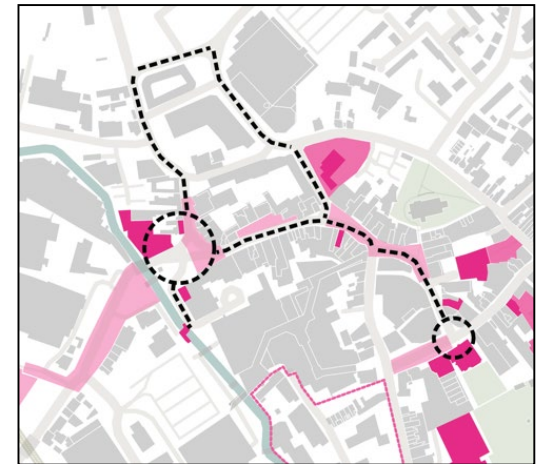
Proposed two way system in Trowbridge Town Centre

DRIVER
 Movement and access into the town centre core is currently dominated by cars, focusing footfall to specific shopping destinations.

CORE FOCUS:

- Phase 1: A new, two-way traffic on Hill Street, Upper Broad Street and Conigre to improve movement
- Phase 2: A package of transport and accessibility improvements in Manvers Street, Fore Street and Wicker Hill
- Phase 3: A package of wayfinding and digital tools to enhance footfall within the town centre

OUTCOMES:
 Safe and convenient pedestrian access for all



'Showing off the jewels'



DRIVER:

Poor utilisation of the historic and unique a

CORE FOCUS:

Investing in the histo
Trowbridge Town Ha
nearby empty units.

Potentially: Grade II
Teasel drying house

OUTCOME(S):

1. To support the development of a so venue and arts cent giving the town cent arts-and-culture-led and creating a destir which will support the historic retail centre.
2. To enhance the e economy offer

Potential interventions: Town Hall



Grade 2 listed Town Hall. Currently operated by Trowbridge Arts Centre. Building in poor condition.

Building restoration and works to support Trowbridge Arts Centre to run full cultural programme.



Space for a vibrant economy

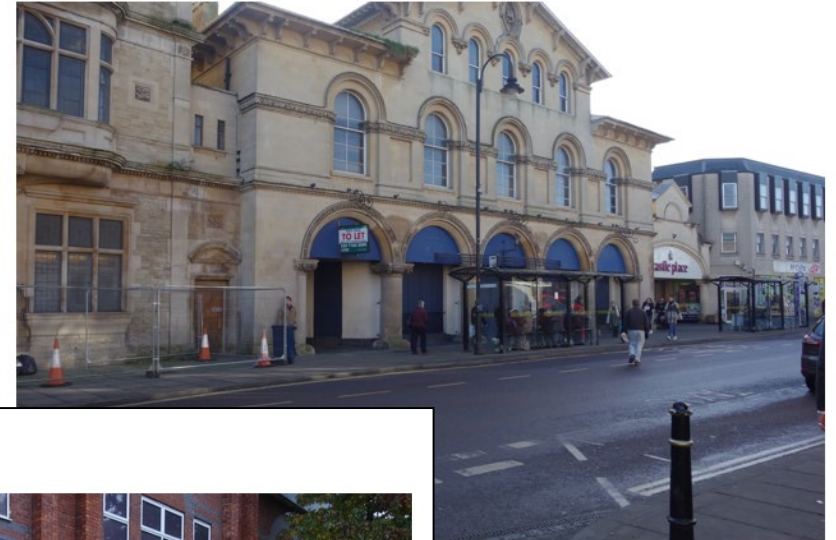


DRIVER
 There are a significant number of long-term vacant properties within the retail core, including buildings of significant heritage and larger retail units totalling over 250,000 sq. ft.
CORE FOCUS:
 Identifying units for site assembly / acquisition,

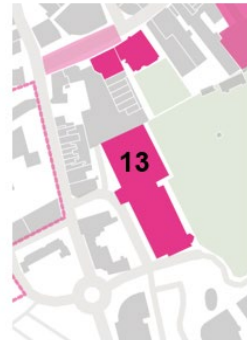
Potential interventions: Market Hall



Vacant grade 2 listed market hall. Restore building for market type retail uses and events.



Potential interventions: Castle Place

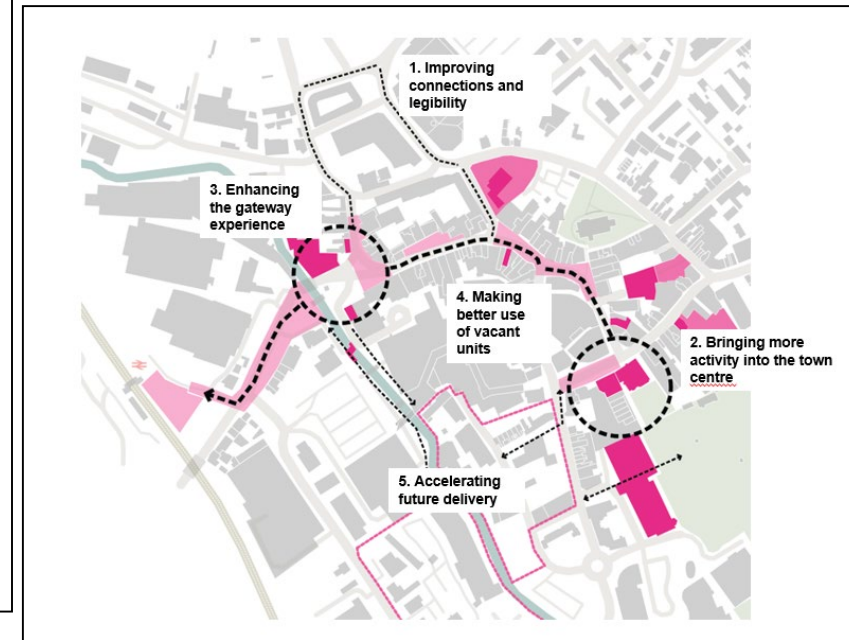


Market hall and council owned multi-storey car park fronting the park. Mixed use town centre development with park frontage and improved connections to Castle Street from the park.



Options to be tested in Draft Business Case

| | Project 1 | Project 2 | Project 3 | Project 4 | Project 5 |
|------------------------------|---|---|--|--|--|
| | Improving connections & legibility | Bringing more activity into the town centre | Enhancing the gateway experience | Making better use of vacant units | Accelerating future development |
| DO MINIMUM (£0) | Implement updated action plan, including proactive engagement with developers and land owners to achieve benefits (Risk: dependent on market) | | | | |
| OPTION 1 (£5-10m) | Introduce two-way system, pedestrianisation & environmental improvements | Partial refurbishment of town hall | No further intervention | No further intervention | No further intervention |
| OPTION 2 (£10-15m) | As option 1 | Option 1 + old market hall | Acquire key assets and, change of use, refurbishment works | No further intervention | No further intervention |
| OPTION 3 (£15-25m) | As option 1 | Option 2 + extension of town hall | As option 2 | Support change of use and light touch refurbishment of vacant units on high street | Land assembly to enable future development |



Key dates

- **15 March** - Draft Business Case submission
Formal feedback from MHCLG in May
- **9 May** - Engagement at Weavers Market.
- **Mid May** - Stakeholder workshop
- **30 June** - Full Business Case submission
- **Autumn 2020** - Funding announcements

Questions

Rory Bowen

Rory.bowen@Wiltshire.gov.uk

01225 713433

Sandra Perez

sperez@innercircleconsulting.co.uk

Funding





Longfield Hard Courts Trowbridge

History

- ▶ In 2001 Trowbridge Town Council became the lessee of Wiltshire Council's hard court, adjacent to Longmeadow School.
- ▶ The site is only to be used for sports & activities in accordance with the lease.
- ▶ At the time Trowbridge Town Council leased the hard court, no funding was provided by Wiltshire Council to enhance or maintain the facility.

Vision

- ▶ We wish to invest in our four multi-sports courts to provide sport and physical activity opportunities for residents in the heart of their community.
 - ▶ Longfield
 - ▶ Seymour
 - ▶ Grove
 - ▶ Studley Green
- ▶ Longfield is currently in need of refurbishment, as are the others, funding has been received for the other three.



Concept;
New Fencing
Secure Entrance
New Goals, Basketball Nets
New Markings for 5-a-side, Basketball, Tennis & Netball
Colour coat the surface in a bright engaging colour

Grant Criteria

- ▶ Area Board will expect grant applications to address local priorities; Wiltshire Council, Our Community Matters Engagement Programme, Trowbridge Community Area - Local Priorities 2017 – 2019

Our project hits the following;

Children and Young People, Mental Health 77 % Child Poverty 59%,
Childhood Obesity 45 %

Health and Wellbeing, Physical Health and Lifestyles 80%, Mental
Health 63%

Older People; Social Isolation and Loneliness 78%

Culture, Diversity and Social Inclusion 37%

Funding Criteria

- ▶ Our project was discussed with the Local Community Engagement Manager.
- ▶ Our project links to local priorities
- ▶ Evidence of additional grant funding. – 90K Award from Sport England towards Studley, Grove & Seymour, £5000 from Selwood Housing for Longfield, applied to the National Lottery Community Fund
- ▶ Evidence of Match Funding
- ▶ Supporting Letters Provided, Selwood Housing, Trowbridge Future, Longmeadow School –
- ▶ A Business Plan wasn't requested, as this project is a stand alone project, at the last are board I was asked to present the project for Longfield and not the complete project for the Town. Notwithstanding this, this is not a business, there are no charges for public use of the facility and the town council will continue to take responsibility for maintaining the facility.
- ▶ All logos of grant funders will be on signage
- ▶ Overall project estimated, (due to the fact we have to tender) cost just Longfield is £42,000.
- ▶ Trowbridge whole Project cost estimated at £146,000 secured funding £95,000 and we are seeking from area board £20,000

Selwood Housing Support

- ▶ The areas identified in application are in particular need of investment. 3 out of the 4 areas have a particularly high IMD (Index of Multiple deprivation) score, well below the England average.
- ▶ All 4 areas have an above England average for youth population (0-15yrs). The data we hold shows all 4 areas score particularly high for adult obesity.
- ▶ Selwood believe that giving access to sports facilities can not only help reduce the levels of obesity amongst adults and children but also act as an Anti-Social Behaviour deterrent, giving opportunities to young people to access free or subsidised activity close to home.
- ▶ Children and adults living in deprived areas are less likely to have access to their own transport, meaning sport and well-being activities need to be provided close to home and at reasonable costs.
- ▶ Investing in areas of deprivation can help build a sense of community ownership and pride. Bringing the community together for sports and well-being activity will also build a sense of community spirit and cohesion.
- ▶ Consultation on needs for Longfield has been gained from Residents, Partners, Community Groups
- ▶ Selwood Housing have an excellent working relationship with Active Trowbridge and Trowbridge Town Council, often partnering on projects across the town and are in full support for the application they have submitted.

Trowbridge Future

TF (Trowbridge Future) is a small local youth and community charity in Trowbridge supporting some of the most vulnerable members of the community. TF particularly focus their work in the three most deprived areas of Trowbridge: Longfield, Seymour and Studley Green. TF fully support Active Trowbridge's application to refurbish 4 multi-sports courts within Trowbridge as this will have a direct positive impact on the young people and residents we work with and ensure they have an increased value for their community and the local environment where they live.

Kind regards

Colin Kay

Wiltshire Multi Faith Group

- ▶ The benefits to the community are immeasurable We have so many young people with no place to call their own looking displaced and purposeless an area where they can congregate, and socialise would be beneficial as it would then be easy to set up youth activities to support them. The relationships built could build many community links and relationships. A well kept modern area builds confidence and also self worth. Parents will feel supported when they know that their youths are in a safe environment.
- ▶ At a time when we want to encourage the community to make more use of the outdoors this project can have many obvious health benefits. A safe welcoming environment where all ages in the community can rest, play and interact.

Usage Plan

- ▶ Healthier Communities WC project – Longfield Key Area
 - ▶ The Longfield estate is a key target area for Wiltshire Council's Healthier Communities initiative.
 - ▶ Healthier Communities is funded through Sport England's Tackling Inactivity and Economic Disadvantage investment programme (£126k).
 - ▶ £3m Sport England Funded
 - ▶ SE received applications from of 500 applicants
 - ▶ 31 Organisations were funded and WC were one of only two local authorities
 - ▶ The opportunity to have a new facility at Longfield would be key to delivering an estate based approach for Longfield.



Strategies

- ▶ Wiltshire Playing Pitch Strategy
- ▶ The National Playing Pitch Strategy requires local planning authorities to set up policies to help enable communities to access high quality open spaces and opportunities for sport and recreation. These policies need to be based on a thorough understanding of local needs such as facilities.
- ▶ Government Sporting Future, Councils to unlock barriers into participation and improve the local sports delivery system. The opportunities to realise the multiple benefits that can be achieved for communities by investing in venues for sport and health activity should be considered whenever they arise
- ▶ NHS – Social Prescribing, social prescribing involves helping patients to improve their health, wellbeing and social welfare by connecting them to the community services which might be run by the council or a local charity
- ▶ Sport England Strategy - Towards an Active Nation
- ▶ Wiltshire Core Strategy Development Plan , “By 2026 Wiltshire will have stronger, more resilient communities based on a sustainable pattern of development Trowbridge, Chippenham, Salisbury.
- ▶ Wiltshire Corporate Business Plan, bring communities together to enable and support them.
- ▶ Wiltshire Joint and Health and Wellbeing Strategy, Healthy Lives to encourage communities and families and individuals to take on more responsibility for their own health.
- ▶ Trowbridge Town Council Strategy – Investing in sports facilities with the refurbishment of the tennis courts in Trowbridge, Freehold of Woodmarsh football ground and development of land next to Trowbridge Rugby Club.
- ▶ Street Game National Charity, Creating a Sporting Habit for life,
- ▶ 2021 – 2025 Sport England Strategy target ELAS groups.

| Time | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-------|-----------------------|---------------|-----------------------|-----------------------|----------------|----------|--------|
| 8.00 | | | | | | | |
| 9.00 | | | | Little Shoots Nursery | | | |
| 10.00 | | | | | Active Ruggers | | |
| 11.00 | Little Shoots Nursery | | | | | | |
| 12.00 | | | | | | | |
| 1.00 | | | | | | | |
| 2.00 | | | Little Shoots Nursery | | | | |
| 3.00 | | | | | | | |
| 4.00 | | | | | | | |
| 5.00 | | | | | | | |
| 6.00 | | This Girl Can | | | | | |
| 7.00 | | | | | | | |
| 8.00 | | | | | | | |



Community Grants

- Trowbridge Town Council – Community Area Speed Indicator Device - £4883.97
- Trowbridge Fairtrade Town Group – Trowbridge Town Hall electrical services upgrade - £972.00
- The Breathe Project CIC – Owlets and Owls Intergenerational Group - £2400.00

Community Area Transport Group

- 16-19-13 – Newtown Pedestrian Crossing and Wesley Road Junction – 20mph assessment - £1666.37 subject to contribution of £833.33 from Trowbridge Town Council
- Issue 4824 – Speeding Westbury/Woodmarsh, North Bradley - £5000.00

Area Board Event
12 March 2020
1800
John of Gaunt School